



Kieran McGrane - Headteacher

Callerton Lane Ponteland Newcastle upon Tyne NE20 9EY

Tel: 01661 824711 E-mail: phs@ponthigh.org.uk Website: www.ponthigh.org.uk Twitter: @PontHigh

Provider Access Policy

Introduction

This policy statement sets out the school's arrangements for managing the access of providers to pupils at the school for the purpose of giving them information about the provider's education or training offer. This complies with the school's legal obligations under Section 42B of the Education Act 1997.

Pupil entitlement

All pupils in years 8-13 are entitled:

- ★ to find out about technical education qualifications and apprenticeships
- ★ opportunities, as part of a careers programme which provides information on the full range of education and training options available at each transition point;
- ★ to hear from a range of local providers about the opportunities they offer, including:
 - technical education and apprenticeships – through options events, assemblies and group discussions and taster events;
 - to understand how to make applications for the full range of academic and technical courses.

Management of provider access requests

Procedure

A provider wishing to request access should, in the first instance, contact Mr David Coburn (Assistant Headteacher); Telephone: 01661 824711; Email: d.coburn@ponthigh.org.uk

Opportunities for access

Every year we plan a number of events, integrated into the school careers programme, and will offer providers an opportunity to attend enabling them to speak to pupils and/or their parents/carers.

Please speak to our Mr David Coburn - Assistant Headteacher to identify the most suitable opportunity for you from the list below:

1. Y9 KS4 options evening
2. Post-16 HEI and Apprenticeship evening
3. Y11 Post-16 Information evening



Premises and facilities

The school will provide access to facilities in line with the purpose of the event being attended; this will usually be a dedicated area for a stand/display and/or a classroom for discussions between the provider and students. This will all be discussed and agreed in advance of the visit with Mr Coburn.

Providers are welcome to leave a copy of their prospectus or other relevant course literature at the Library or in our Main Reception. The Library is available to all students at lunch and break times.

Approval and review

Reviewed and Revised: July 2020
Reviewer: Kieran McGrane
Approved by Governors: September 2020
Next Review: July 2021



Kieran McGrane
Headteacher